

THE PARISH PLAYERS

CONSTITUTION

Adopted on theday of20.....

- 1) The Society shall be called The Parish Players.
- 2) The Objects of the Society shall be to entertain the public in the dramatic and musical arts.
- 3) In furtherance of these objectives but not otherwise, the Society through its Executive Committee may exercise the following powers:-
 - a) To promote plays, drama, comedies, operettas and other dramatic and operatic works for entertainment.
 - b) To purchase, acquire and obtain interests in the copyright of, or the right to perform or show any such dramatic or operatic works.
 - c) To purchase or acquire fittings, scenery, properties and all other necessary effects for staging a performance.
 - d) To raise funds and invite contributions from any person or persons whatsoever by way of subscription, donation and otherwise.
 - e) Subject to any consents required by law to sell, lease or dispose of all or any part of the property of the Society.
 - f) To co-operate with statutory authorities in furtherance of the objects of the Society.
 - g) To appoint and constitute such sub-committees as the Executive Committee may think fit.
 - h) To do all such other lawful things as are necessary for the achievement of the Objects of the Society.
- 4) Membership:

The Society shall consist of Members, and may also include as Honorary Life Members such other persons as shall have rendered special services to the Society. Such Life Members shall be proposed and elected at the Annual General Meeting.

- 5) Membership shall be open to all those who have sympathy with the objects of the Society and desiring actively to further it and to pay the Annual Subscription. All Members over the age of 15 years shall have one vote.
- 6) The ANNUAL SUBSCRIPTION of the Society shall be determined from time to time by the Executive Committee and agreed at the Annual General Meeting. Those in Full-Time Education shall pay one half of the full subscription rate.
- 7) ANNUAL SUBSCRIPTIONS shall become due and be paid to the Membership Secretary within ONE MONTH of the commencement of rehearsals. If subscriptions remain unpaid at this time then the Secretary shall have the power to suspend any such person until the appropriate payment is made providing that any delay does not affect the Production .
- 8) The Executive Committee shall have the power to refund such portion of the subscription as they think right in the case of Members leaving the Production for a valid reason.

- 9) The Society shall be managed by an Executive Committee consisting of a Chairman, Secretary, and Treasurer who will be elected by the Membership. The Committee will also have the Director as a full member, and the Committee will have the power to co-opt such members as are considered appropriate to the needs of the Society. The Committee will also appoint an appropriate Production Committee to oversee all aspects of the Production.
- 10) No member of the Executive Committee, of any other Member shall acquire any interest in property belonging to the Society, or receive remuneration or be interested in any contract entered into by the Executive Committee.
- 11) Executive Committee:
 - a) The Committee shall hold as many meetings during the year as considered appropriate to the smooth running of the Society.
 - b) Minutes of all meetings and of any sub-committee meetings shall be kept and shall be available for scrutiny by any member of the Society.
 - c) The Chairman or appointed deputy shall chair every Executive or sub-committee meeting.
 - d) The Committee shall appoint an appropriate member to represent the Society at other relevant organisational meetings.
 - e) The Committee may not alter any Rules documented in this Constitution without presentation to the Membership at an Annual or Special General Meeting, and after appropriate notice of that alteration.
- 12) Finance:
 - a) The Funds of the Society shall be applied solely in furthering the objects of the Society
 - b) All funds, however obtained shall be paid into a Bank Account in the name of the Society—that account being decided by the Executive Committee. All cheques drawn must be signed by at least two members of the Executive Committee.
 - c) No member of the Society shall receive payment directly or indirectly for services to the Society or for other than legitimate expenses incurred. These expenses must be ratified by the Treasurer or appropriate deputy and recorded before the expense is incurred.
 - d) The Society shall pay an annual subscription to the National Operatic and Dramatic Association in accordance with the subscription scales published by that Association, and shall abide by the Rules and By-Laws of that Association.
 - e) An Annual Profit and Loss Balance Sheet shall be prepared and presented to the Annual General Meeting.
- 13) Annual General Meeting:
 - a) Shall be held as soon as practicable after the Production when the Executive Committee and other appropriate persons shall present their reports. The Accounts shall be presented, elections shall take place, and other appropriate business conducted.
 - b) The Secretary shall give notice of the AGM to all members of the Society who are entitled to attend. Nominations for elections should be received before the AGM if appropriate.
 - c) The Executive Committee shall be appointed on an annual basis, but shall be eligible for re-election.
 - d) A Special Meeting may be called at any time by the Executive Committee. When the Meeting is convened, the business to be discussed must be specified on the Notice of that Meeting, and no other business transacted at that specific Meeting.

- e) The Secretary shall keep a full record of the proceedings of every General Meeting of the Society. Such Minutes shall subsequently be made available to the Membership.
- 14) Suggestions for future productions shall be considered at the AGM or at a General Meeting convened for the purpose. The Executive Committee shall then select the work to be performed, inform the Membership and shall determine the schedule of rehearsals and the dates of the Performance.
 - 15) The Cast shall be selected by a Sub-Committee appointed by the Executive, and shall consist of the Director, Choreographer, Musical Director, and one member of the Executive Committee.
 - 16) The Executive Committee or its appointed Sub-Committee shall have the power to revise the cast in consultation with the Show Director, if any Acting Member to whom a character has been assigned shall, in its opinion, prove unsuitable for the part, or is unable to continue.
 - 17) Acting Members shall, to the best of their abilities, play the parts assigned to them and obey the directions given at all rehearsals and performances.
 - 18) The Director shall direct all stage rehearsals with the aid of the Choreographer, and the Musical Director shall conduct all music rehearsals.
 - 19) The Executive Committee shall have the power to prohibit any Member whose attendance at rehearsals has been considered insufficient from taking part in the Production.
 - 20) If at any time the number of Members rehearsing a Production exceeds that required for the same, then preference shall be given to those whose regularity of attendance shall in the opinion of the Executive have rendered themselves most efficient.
 - 21) All monies due and owing to the Society, and Subscriptions Of Members, shall be recoverable at law in the name of the Treasurer.
 - 22) If the Executive Committee decides that it is necessary or advisable to dissolve the Society it shall call a meeting of all Members, stating the Terms of the Resolution to be proposed. If the proposal is confirmed by a two-thirds majority of those present then the Executive Committee shall have power to realise any assets held by, or on behalf of the Society. Any assets remaining after the settlement of any proper debts and liabilities shall be given to or transferred to such other charitable institution or institutions having objectives similar to the Society as the Members may determine, or failing that, shall be applied for some other charitable purpose.
 - 23) No alteration of these rules shall be made without a majority vote of at least a two-thirds of those members present and voting at a General Meeting, either Annual or Special.

This Constitution was adopted on the date indicated by the persons whose signatures appear below.